

St Mildred Catholic Church
Religious Education
Attendance & Discipline Policy

In order to ensure a more conducive learning environment, we are implementing an attendance and discipline policy. Our VOLUNTEER Catechists (teachers) only have about one hour a week with the students and a lot of material to cover in this small amount of time.

Space is at a premium at this point and we know that the class schedule may not work for all, however it is what is working best for the majority at this point. In order to be able to cover the material needed with the most time available, we ask that you please be sure to have your student in class by the start of class (K-5 starts at 9:15 am, 6-Confirmation 12:00 noon). When students arrive late, it is disruptive and can be embarrassing and frustrating for the student.

Attendance Policy –

It is required that all students in Pre - Sacrament and Sacrament classes attend 80% of all classes. 1st & 2nd and 9th, 10th and 11th grades, this may be different depending upon the year that your student registered. It is a **Diocesan Policy** that both Communion and Confirmation students attend religious education one year prior to beginning the Sacrament year. Simply registering your student for classes does not constitute attendance. Catechists do take attendance each week.

We are well aware illnesses may happen, in these cases please call or see the teacher after class for any makeup work that may be needed.

Sunday Mass and Holy Day Mass attendance is strongly encouraged for all students. This will also aid in your student's understanding of what they are learning and make connections between family, class and mass.

Sunday Mass and Holy Day Mass attendance is a requirement of all Pre-Sacrament and Sacrament students.

Discipline Policy –

As stated above, we only have about an hour each week to teach your student as much as possible. In this short amount of time we expect each student to show respect for themselves, their fellow students, Catechist and the Church itself. In order to ensure a conducive learning environment, the following is expected of each student:

1. A kind and loving attitude is expected of all students at all times.
2. Respectful speech. Foul language and disrespectful speech will not be tolerated.
3. Respect for others and the Church itself, (building, grounds, etc...) is expected of all students.
4. Absolutely no physical or verbal abuse will be tolerated in any way shape or form.
5. Cell phone use is not allowed during class.
 - a. Cell phones will be confiscated if used.
 - b. If a student needs to use the bathroom during class time, their cell phone will be left with the Catechist first. This has been a huge problem in the past with the Middle/High School students, they often don't return too quickly.
 - c. A second infraction (not necessarily the same day) will require a parent to retrieve the phone from the Catechist or DRE.

We ask that if at all possible, your student not bring a cell phone to class at all. If there is an emergency, we do have phones available for use.

No more than two verbal warnings will be given to a student each week.

If a student continues bad or disrespectful behavior, they will be sent to the Director of Religious Education's Office. She will determine whether or not to involve the parents at this point.

If the Catechist has to warn a student on a weekly basis, on the third week parents will be called in to have a conference with the DRE, Catechist and student. A fourth warning will result in a conference, with the DRE, Catechist, student, parent and Fr. Don.

Please sign below and date that you have read the above and will discuss with your student and have them abide by our policy. **The students will all be given a copy of this policy at the beginning of our Religious Education year and it will be discussed in class.**

Parent's Printed Name

Parent's Signature and Date

Student's Name and grade

THIS IS THE OFFICE COPY